

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
MINUTES OF BOARD MEETING
November 30, 2007**

A meeting of the Georgia State Board of Occupational Therapy was held on November 30, 2007 at the Secretary of State Archive Building, 5800 Jonesboro Road Morrow, GA. 30260 with the following members present:

Members Present:

Kendyl R. Brock, OTR/L, CHT, President
Kathleen H. Conyers, OTR/L, Vice President
Mary Louise Austin, Consumer Member
Donna J. Domyslawski, OTR/L
Karen L. Cadaret, COTA/L

Absent:

Others Present:

Brig Zimmerman, Executive Director
Wylencia Monroe, Assistant Attorney General
Serena Gadson, Application Specialist II
Amanda Allen, Board Secretary

Ms. Brock established a quorum of the Board was present and called the Board meeting to order at 10:10 a.m.

Agenda:

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to accept the agenda with late items added.

Announcements:

Ms. Brock announced that she will be attending a scheduled meeting with Ms. Karen Handel, Secretary of State on December 03, 2007 at the Professional Licensing Boards Division.

Minutes:

Ms. Domyslawski moved, Ms. Cadaret seconded, and the Board voted to approve the minutes from the September 21, 2007 meeting with corrections. None opposed, Motion carried.

Correspondence:

The Board considered the following correspondence and matters of interest:

Michelle Tomlinson- I recently re-entered school, to work on my OTD. Can the coursework I am taking count towards my required twenty-four (24) hours needed for continuing education licensure renewal?

Board Response- Yes, the coursework taken can count towards the required twenty-four (24) hours of continuing education. Please make sure to coursework meets the requirements as indicated in Rule 671-3-.08 Renewal of License/Penalties/Continuing Education Requirements.

Tracy Carr- Why is it that only Occupational Therapist are allowed to use documentation of a modalities class completed in college as an option for hours completed towards their certification?

Board Response- After an in-depth discussion, the Board agreed that a COTA will be allowed to use an additional eight (8) hours of completed school modality course work towards the required number of hours to be certified in PAM's. Applicant must be able to show documentation of hours completed.

Ms. Conyers moved, Ms. Austin seconded, and the Board voted to draft a policy stating that a COTA will be allowed to use an additional eight (8) hours of formal modality coursework completed in college, towards the completion of the required number of hours to be certified in Physical Agent Modalities. Applicant must be able to show documentation that hours were completed. The Physical Agent Modalities application will be revised to include the additional eight (8) hours. None opposed, Motion carried.

Crystal Sandifer- What is the definition of career laddering?

Board Response- Career Laddering is a type of licensure that allowed applicants to be "grandfathered" into the state they were applying for licensure as Occupational Therapist and Occupational Therapy Assistants. Even though this option is not used often by the Board, they will consider issuing a license to an applicant if the applicant was licensed in another state by this method. However, the applicant might be asked to inform the Board with additional information such as, where they have been practicing, how long they have been practicing, and how many hours of continuing education they have completed.

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to direct the administrative staff to respond back to all correspondences that were presented to the Board as directed above.

Probation Report:

Dixie Farrell: In Compliance

Ms. Domyslawski moved, Ms. Conyers seconded, and the Board voted to allow Mr. Zimmerman, Executive Director to draft a letter to Ms. Farrell reminding her that her probation reports must be submitted on a timely basis; and the Board is concerned over the lateness of her reports. Submitting reports not on time could result in the Board rescinding the motion to allow her to work without direct supervision. None opposed, motion carried.

Brenda Johnson: In Compliance

Ms. Domyslawski moved, Ms. Conyers seconded and the Board voted to accept the Probation Report as presented. None Opposed, Motion Carried.

Liaison Report: Mr. Bikram Mohanty

No Liaison Report Presented

Executive Director's Report:

- Mr. Zimmerman asked the Board to discuss the correspondence received and presented to the Board during the September meeting from the Department of Community Health regarding the "Volunteer Health Care Program" that was tabled for discussion at today's meeting.

After an in-depth discussion by the Board, Ms. Domyslawski moved, Ms. Conyers seconded, and the Board voted not to pursue volunteer licensure at this time. In addition, the Board requested that Mr. Zimmerman respond back to the Community Health with the Board's decision. None opposed, Motion carried.

- Mr. Zimmerman informed the Board that he had e-mailed Mr. Lynn Eason, Investigator and informed him that the Board would like for him to attend the next scheduled Board meeting and present them with an update on all open cases within their department.
- Mr. Zimmerman informed the Board that he had submitted the following rules; 671-2-05 – Repeal “In Association With”, 671-3-.08 (4) Renewal of License/Penalties/Continuing Education Requirements and 671-3-.09- Restored License to Ms. Wylencia Monroe, Assistant Attorney General, for her review and memo of authority. Once Mr. Zimmerman has received the Ms. Monroe’s memo of authority, the Board will vote to post the proposed amendments for public discussion.
- Renewals: Random selection for CE Audits: The Board requested Mr. Zimmerman to look into the possibility of all those renewal applicants randomly selected for a CE audit to be required to submit a “paper renewal” coupon versus renewal “on-line”.
- Mr. Zimmerman informed the Board that the approved 2008 scheduled Board meeting dates had been posted on the website.

Board Policy:

Suspension of License: - Non-Payment of Child Support/Default on Student Loans:

By this policy, the Georgia State Board of Occupational Therapy approves the suspension of licenses’ between Board meetings by the administrative staff to practice as an Occupational Therapist or an Occupational Therapist Assistant in the state of Georgia upon the proper notification to the Secretary of State Legal Services section by the Department of Human Resources/Child Support Enforcement division (O.C.G.A. § 19-11-9.3) or by Georgia Higher Education Assistance Corporation (O.C.G.A. § 20-3-295) in accordance with Georgia Law, and further, to allow the subsequent release of suspension upon notification by DHR and/or GHEAC between Board meetings; list to be presented to Board next scheduled meeting for ratification.

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to approve the above policy with regard to licensure suspensions due to default on repayment of student loans and/or default on court ordered child support payments. None Opposed, Motion Carried.

Ms. Conyers moved and Ms. Domyslawski seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), §O.C.G.A. 43-1-2 (k) (4) and O.C.G.A. §50-14-2(1) to deliberate on Applications, and to receive the Cognizant and Attorney General’s Reports. Voting in favor of the motion were those present who included Board Members Brock, Domyslawski, Conyers, and Cadaret. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Attorney General’s Report: Wylencia Monroe, AAG

Ms. Wylencia Monroe, Assistant Attorney General informed the Board that she had received the request from Mr. Zimmerman, Executive Director to review the repeal of rule: 671-2-05 – “In Association With”, and to review the proposed amendments to rules 671-3-.08 (4) Renewal of License/Penalties/Continuing Education Requirements and 671-3-.09- Restored License.

At this time, Ms. Monroe, Assistant Attorney General, stated that she does not currently have any open cases in her office for review.

Ms. Conyers moved, Ms. Domyslawski seconded, and the Board voted to accept the Attorney General’s report as presented. None opposed, Motion carried.

Applications:

Ms. Cadaret moved and Ms. Domyslawski seconded and the Board voted to take the following action on Licensure by Application:

Babai, Houman	Approved
Merrick, Verdaiera	Approved
Brannon, Cheryl	Approved

Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to take the following action on Licensure by Restoration:

Avery, Wendy W.	Approved
Braun, Terri	Approved
Hernandez, Karen	Approved
R.I.J.	Pending
Luttrell, Lloyd E.	Approved
North, Tara	Approved
Patel, Jagruti	Approved
Wesley, Ernestine C.	Approved
V.M.W.	Issue under consent agreement with fine

Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Occupational Therapists

D.M.C.	Approved Pending
Cryder, Jeremy E.	Approved
Deason, Bethany L.	Approved
Estes, Lyndsey R.	Approved
Folden, Brandy J.	Approved
Frierson, Alisha R.	Approved
Herz, Nathan B.	Approved
B.M.	Approved Pending
Rich, Joetta R.	Approved
J.W.	Approved Pending
Rosser, LaCrecia P.	Approved

Ms. Conyers moved and Ms. Cadaret seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Occupational Therapy Assistants

Eno, Nancy A.	Approved
McKenzie, Alvin M.	Approved
Rowland, Jessica R.	Approved

Ms. Conyers moved, and Ms. Cadaret seconded, and the Board voted to take the following action on Certification of “All Modalities” of a licensee holding limited modality:

River, Julie H.	Approved
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Approved Licensees

Ms. Conyers moved, and Ms. Cadaret seconded, and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OTA001044	Lopez-Evans, Doris	Occupational Therapy Assistant	9/24/2007
OTA001045	Good, Dorothy L	Occupational Therapy Assistant	9/24/2007
OTA001046	Hipsher, Christopher J	Occupational Therapy Assistant	9/24/2007
OTA001047	Howell, Hilary Nichole	Occupational Therapy Assistant	9/24/2007
OTA001048	Forbes, Winsome Marvalin	Occupational Therapy Assistant	9/24/2007
OTA001049	Sisk, April Lynn	Occupational Therapy Assistant	9/24/2007
OTA001050	Yandle, Kristina Brooke	Occupational Therapy Assistant	9/26/2007
OTA001051	Cook, Cara Leigh	Occupational Therapy Assistant	9/27/2007
OTA001052	Hines, Rhonda Fay	Occupational Therapy Assistant	10/23/2007
OTA001053	Whittle, Rose Lynn	Occupational Therapy Assistant	10/23/2007
OTA001054	Woodard, Jessica Michelle	Occupational Therapy Assistant	10/23/2007
OTA001055	Jones, Jamie Lynn	Occupational Therapy Assistant	10/23/2007
OTA001056	Dobbins, April Ann	Occupational Therapy Assistant	10/31/2007
OTA001057	Binns, Gregory D	Occupational Therapy Assistant	11/5/2007
OTA001058	Sumner, Brandi Necole	Occupational Therapy Assistant	11/28/2007
OTA001059	Mitchell, Dorteia P	Occupational Therapy Assistant	11/28/2007
OTA001060	Keel, Annie L	Occupational Therapy Assistant	11/28/2007
OTA001061	Hurley, Elise Nicole	Occupational Therapy Assistant	11/28/2007
OTA001062	Cooper, Debra M	Occupational Therapy Assistant	11/29/2007
OTA001063	Rozar, Tracie Nailah	Occupational Therapy Assistant	11/29/2007
OTA001064	Ballard, Olivia Sue	Occupational Therapy Assistant	11/29/2007

Ms. Conyers moved, and Ms. Cadaret seconded, and the Board voted to ratify the following applications approved between meetings determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OT004633	Cruz, Donna Michelle	Occupational Therapist	9/21/2007
OT004634	Bennett, Laura Ashley	Occupational Therapist	9/24/2007
OT004635	Griswold, Stacy Danelle	Occupational Therapist	9/24/2007
OT004636	Fleming, Rachel Wade	Occupational Therapist	9/24/2007
OT004637	Harris, Lauren Catherine	Occupational Therapist	9/24/2007
OT004638	Brown, TaMia Shaune'	Occupational Therapist	9/24/2007
OT004639	Parry, Sheryl Anne Marie	Occupational Therapist	9/24/2007
OT004640	Albao, Richell Villanueva	Occupational Therapist	10/15/2007
OT004641	Domingo, Mitzie Marion	Occupational Therapist	10/15/2007
OT004642	Velasco, Cheryl Cinco	Occupational Therapist	10/15/2007
OT004643	Marquez, Jeanette Herrera	Occupational Therapist	10/15/2007
OT004644	Alinas, Shinette	Occupational Therapist	10/15/2007
OT004645	Baticados, Ernesto Villaruel, Jr	Occupational Therapist	10/15/2007
OT004646	Arambulo, Sheryll Salgado	Occupational Therapist	10/16/2007
OT004647	Fontana, Paul A	Occupational Therapist	10/16/2007
OT004648	Morgan, Candise Jeanne	Occupational Therapist	10/16/2007
OT004649	Pamor, Leah Marie Baisac Suico	Occupational Therapist	10/16/2007
OT004650	Pusag, Annabelle Alonzo	Occupational Therapist	10/16/2007
OT004651	Smith, Leslie Afton	Occupational Therapist	10/16/2007
OT004652	Podolski, Carolyn Robinson	Occupational Therapist	10/22/2007
OT004653	Cryder, Jeremy Evan	Occupational Therapist	10/23/2007
OT004654	Fillion, Valerie Elizabeth	Occupational Therapist	10/23/2007
OT004655	Matthews, Terri Leann	Occupational Therapist	10/23/2007

OT004656	Bassett, Victoria Jean	Occupational Therapist	10/23/2007
OT004657	DeMario, Bethany R	Occupational Therapist	10/23/2007
OT004658	Patterson, Amber Nicole	Occupational Therapist	10/23/2007
OT004659	Truitt-Brown, Willinda	Occupational Therapist	10/31/2007
OT004660	Rodriguez, Michelle Marie	Occupational Therapist	10/31/2007
OT004661	Boyette, Jennifer Marie	Occupational Therapist	11/5/2007
OT004662	Hodge Drain, Nikkia Therese	Occupational Therapist	11/14/2007
OT004663	Granahan, Kristina Jeanne	Occupational Therapist	11/14/2007
OT004664	Colver, Tammy Jean	Occupational Therapist	11/16/2007
OT004665	Lumactod, Japeth Neil Clarit	Occupational Therapist	11/26/2007
OT004666	Huynh, Hien Tran	Occupational Therapist	11/26/2007
OT004667	Daniels, Shelbey Joanna	Occupational Therapist	11/29/2007
OT004668	Furgerson, Dreamella Nekia	Occupational Therapist	11/29/2007

Ms. Conyers moved, and Ms. Cadaret seconded, and the Board voted to ratify the following reinstatements applications approved between meetings determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OT001122	Wise, Zeenat Meghani	Occupational Therapist	10/3/2007
OT002649	Jackson, Melinda Williams	Occupational Therapist	10/3/2007
OTA000616	Faircloth, Brandi Michelle	Occupational Therapy Assistant	10/3/2007

Cognizant Member's Report:

OT080002- Ms. Cadaret moved, Ms. Conyers seconded, and the Board voted to close case.

OT080003- Ms. Cadaret moved, Ms. Conyers seconded, and the Board voted to request additional information from the respondent. If warranted, an Investigative Interview will be scheduled with respondent.

OT060012- Mr. Zimmerman updated the Board on the status of this open complaint case; License to be placed on "Administrative Hold" if correspondence is returned unclaimed.

Ms. Cadaret moved, Ms. Conyers seconded, and the Board voted to accept the Cognizant's report as presented, and in addition, to allow the administrative staff to request additional information pertaining to the above complaint. None Opposed, Motion carried.

Enforcement Report:

No Report

Additional Business

With no additional business to be discussed, Ms. Cadaret moved, Ms. Conyers seconded, and the Board adjourned the meeting at 1:00 p.m.

Minutes recorded by:

Amanda M. Allen, Board Secretary

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

Kendyl Brock, President

Brig Zimmerman, Executive Director

These minutes were signed and approved on _____.